

ENROLMENT INFORMATION - MASTER'S DEGREE IN ENGINEERING PHYSICS

[Calendaris de Matricula i Tràmits acadèmics / Enrolment and Academic Procedures Calendaris](#)

<https://telecos.upc.edu/ca/els-serveis/secretaria-oberta/matricula/master-enrolment-new-students>

The master's commission evaluated all requests by considering the compatibility of the candidate's previous degree with the master, as well as the academic certificate. This list shows the students who have been admitted to the program. **This list is not binding and the student has to complete the registration procedure and meet all the academic requirements and upload CERTIFIED DIGITAL of all the required academic enrolment documents detailed below.**

ON-LINE Enrolment Information Session	ENROLMENT	Lectures begin
JANUARY 24, 2025 at 13:00	1st. Week of February (To be confirmed)	FEBRUARY 5, 2025
MEET : meet.google.com/zyo-nyui-ncm you need to access through your UPC student account: name.surname@estudiantat.upc.edu	Enrolment hour assigned: Check at the e-Secretaria your time (1)	

(1) **Enrolment order assigned (the admission qualifications ranking determines the order of enrollment):** Check at the prisma-nou.upc.edu/estudiants (*Enrolment / Conditions of Enrolment*, at the left menu) that you have been assigned an enrolment time. **This order will not be assigned until 1 or 2 working days before enrollment date.**

Important: enrolment requirements: The mandatory requirements that will authorize you to enroll on-line are:

1. Have accepted the place, have accessed correctly to the **e-Secretaria** and paid the 300 € fees.
 2. Have correctly uploaded all the **CERTIFIED DIGITAL (2) academic documents: DIGITALLY SIGNED Bachelor Transcript and Diploma** and correctly legalized in the "**E-SECRETARIA**" (https://prisma-nou.upc.edu/apl/home_estudiants.php) under "**DOCUMENT INPUT**" section.
- DOCUMENTS that will authorize you to enrol: once you have access to the E-SECRETARIA you must send us to validate on the E-SECRETARIA the academic documents (legalized and digitally signed with verification code) that prove that you have already finished your Bachelor's degree:
- o A) If your Bachelor's degree was earned at UPC you do not need to upload any document. You will be authorized only if you have already paid the 218,15 € taxes for the Bachelor's degree. Please check in the E-SECRETARIA If your "expedient de Grau" is CLOSED and your status TITULAT, in your case there is no need to upload any further documents.
 - o B) For those students graduated in another University, different than the UPC; it is mandatory that you send us to be validated the CERTIFIED DIGITAL ACADEMIC DOCUMENTS in the "E-SECRETARIA" (https://prisma-nou.upc.edu/apl/home_estudiants.php) under "DOCUMENT INPUT" section: please send these mandatory documents to validate at least one week prior to the enrolment day since we need time to validate them.
- The mandatory documents are 2 or 3 depending of your nationality please choose the correct "Document type" (see ENROLMENT REQUIRED DOCUMENTS below)

(2) **Certified digital documents:** A certified digital document is an electronic copy of a student's degree certificate, academic transcript or other graduation document, the content and authenticity of which can be securely and reliably verified.

SURNAME AND NAME	Admission state (*)	TUTOR	email tutor
ARMENI, GEORGIA		POL LLOVERAS	pol.lloveras@upc.edu
GUTIERREZ PEREZ, CLARK		POL LLOVERAS	pol.lloveras@upc.edu
HAMZA, AMEER	1	JOAN O'CALLAGHAN	joan.ocallaghan@upc.edu
HERNANDEZ RODRIGUEZ, FABIAN ALEXIS		POL LLOVERAS	pol.lloveras@upc.edu
KHAN, IJAZ	1	POL LLOVERAS	pol.lloveras@upc.edu
MARTÍNEZ MARIMON, ALBA		POL LLOVERAS	pol.lloveras@upc.edu
NOVENTA, FRANCESCA		POL LLOVERAS	pol.lloveras@upc.edu
SHAH, HILAL	1	ALBERTO REBASSA	alberto.rebassa@upc.edu

(*) ADMISSION STATE:

1 -Reservation place for FEBRUARY 2024 (Admitted on September 2024 or February 2024)

IMPORTANT: The academic information is available at the following links: • [Classes timetable/Calendaris Lectius \(Academic calendar\)](#)• [Examination period](#)

ENROLMENT REQUIRED DOCUMENTS

Academic management Calendar

Important DEADLINES and procedures related to your enrolment

Please consult the deadlines and how to proceed to make sure you have correctly followed all the procedures that allows you to enroll: [Enrolment and Academic Procedures Calendars](#). Important enrolment requirements:

We remind you that, **even if you see in the E-SECRETARIA an enrolment date does NOT mean that the “SELFENROLMENT” button is authorized for you.**

This option will be **activated** on February and only if you have sent to validate on the E-SECRETARIA the academic documents (digitally signed with verification code) that prove that you have already finished your Bachelor's degree and have paid for the corresponding diploma fees.

A) If your Bachelor's degree was earned at UPC you do not need to upload any document. You will be authorized only if you have already paid the 218,15 € taxes for the Bachelor's degree. Please check in the E-SECRETARIA If your “expedient de Grau” is CLOSED and your status TITULAT, in your case there is no need to upload any further documents.

B) For those students graduated in another University, different than the UPC; it is mandatory that you send us to be validated the CERTIFIED DIGITAL ACADEMIC DOCUMENTS in the “E-SECRETARIA” (https://prisma-nou.upc.edu/apl/home_estudiants.php) under “DOCUMENT INPUT “section:

Please send these mandatory documents to validate at least 3 day prior to the enrollment day since we need time to validate them.

The mandatory documents are 2 or 3 depending of your nationality please choose the correct “**Document type**”:

1. Under type of document “**Non-UPC personal academic transcript**” : CERTIFIED DIGITAL SIGNED TRANSCRIPT OF RECORDS

2. Under type of document “**Bachelor's degree certificate or substitute document**” your BACHELOR’s DIPLOMA or official document that prove you have paid the corresponding fees for the university to issue the diploma
3. Under type of document: “**Diploma supplement**” the European Diploma supplement (it's not mandatory if the two previous documents are sent)
4. Only for foreigners students your **ID**: - Passport -Foreign Identification number or -NIE evidence

We remind that *only* the ACADEMIC DOCUMENTS (Diploma and transcript of records) *that include a verification code or link to be used on the website of the university to verify authenticity and content will be validated*. Important: All the documents issued in non-European countries have to be properly translated (providing they are not already in Spanish or English) and legalized by diplomatic means or with the corresponding apostille, Otherwise, you will not be able to enrol until you solve this situation. For further information visit this website (in Spanish):

<http://www.upc.edu/sga/es/expedientes/LegDoc/LegalTraduccDocExtranj>

Exceptionally, and only if your University doesn't provide you these documents digitally signed you must submit ORIGINAL and COPY OR AUTHENTICATED COPY of the required documents in person as soon as you reach Barcelona in order to be authorized to enrol. We remind you that a prior appointment is recommended. Please check how to reach us to hand us these documents in this link: [PRIOR APPOINTMENT](#)

- **The admission qualifications ranking determines the order of enrollment:** Check at the prisma-nou.upc.edu/estudiants (Enrolment / Conditions of Enrolment, at the left menu) that you have been assigned an enrollment time. This order will not be assigned until 1 or 2 working days before enrollment date.

Fees, grants and payment options

In order to debit and/or split the payment of the enrolment, a bank account must be added. The procedure is the following: If you are going to pay by direct debit or in instalments, you need to have a bank account of one of the SEPA countries. You will have to access e-Secretaria and follow the given instructions in this link : Add or modify a Bank Account.

You won't need this document if you are going to pay in one only payment (by Visa or Mastercard through e-Secretaria or cash at one of the bank entities that will appear at the enrollment form).

WELCOME SESSIONS FOR NEW STUDENTS OF THE UPC - ORIENTATION WEEK (ON-LINE SESSIONS)

You will receive an e-mail from International Students Office (OMI) to inform you about the dates further details about the Orientation Week can be found in this website, following next link: https://www.upc.edu/sri/en/mobility_office/students-mobility-office/orientation-week

For any question or doubt, please do not hesitate to contact International Students Office (OMI):E-mail: oficina.mobilitat.internacional@upc.edu (please write "Orientation week" or "OW" in the e-mail subject). Phone: +34-93 401 69 37