

ENROLMENT INFORMATION MASTER'S DEGREE IN ENGINEERING PHYSICS

<https://telecos.upc.edu/ca/escola/els-serveis/secretaria-oberta/matricula/master-enrolment-new-students>

The master's commission evaluated all requests by considering the compatibility of the candidate's previous degree with the master, as well as the academic certificate. This list shows the students who have been admitted to the program. **This list is not binding and the student has to complete the registration procedure and meet all the academic requirements and upload CERTIFIED DIGITAL of all the required academic enrolment documents detailed below.**

ON-LINE Enrolment Information Session	ENROLMENT	Academic Masters Presentation	Lectures begin
JANUARY 26 AT 13:00	FEBRUARY 3	FEBRUARY 4th	FEBRUARY 4
MEET : https://meet.google.com/ppz-fykm-bhx you need to access through your UPC student account: name.surname@estudiantat.upc.edu	Enrolment hour assigned: Check at the <u>e-Secretaria</u> your time (*)	4 February at 14:00 in classroom A4103	

(*) **Enrolment order assigned (the admission qualifications ranking determines the order of enrolment):** Check at the prisma-nou.upc.edu/estudiants (*Enrolment / Conditions of Enrolment*, at the left menu) that you have been assigned an enrolment time. **This order will not be assigned until 1 or 2 working days before enrolment date.**

[\(Calendari de Matrícula i Tràmits acadèmics / Enrolment and Academic Procedures Calendars\)](#)

- **IMPORTANT: PRE ENROLLMENT QUESTIONNAIRE:** All students must submit the PRE-ENROLMENT QUESTIONNAIRE from January 19 to January 26 (both included) that you will find at the ETSETB's Intranet:

- [Pre Enrollment Questionnaire](#).

Academic information is available at the following links:

Classes timetable/Academic calendar ([Calendari Lectius](#)) / [Examination period](#) ([Calendari d'Exàmens](#)): <https://telecos.upc.edu/ca/curs-actual>

ENROLMENT REQUIRED DOCUMENTS

Important: enrolment requirements: The mandatory requirements that will authorize you to enrol on-line are:

- Have accepted the place, have accessed correctly to the **e-Secretaria** and paid the 300 € fees.
- Have correctly uploaded all the **CERTIFIED DIGITAL (*) academic documents: DIGITALLY SIGNED Bachelor Transcript and Diploma** required information in the pre-enrollment site (<https://prisma-nou.upc.edu/apl/>) and correctly legalized that prove that you earned your Bachelor degree:

- If your Bachelor degree was earned at UPC you will be authorized *only if you have already paid the 218,15 € taxes for the Bachelor degree* Sol·licitar l'expedició del títol. If your Bachelor degree was earned at any other University: You must upload your **digitally signed transcript of records and diploma** or an official document that prove that you have ended your degree. The diploma/documentation must be legalized and translated to English, Spanish or Catalan. Otherwise, you will not be authorized to enrol until you solve this situation. Exceptionally, and only if your university, doesn't provide you these documents digitally signed you must submit ORIGINAL and COPY OR AUTHENTICATED COPY of the required documents as soon as you reach Barcelona and no later than **February 20. Otherwise, your enrolment will be cancelled and you will lose all the rights to this master as well as all the fees paid**. Please check how to reach us to hand us these documents in this link: **CITA PRÈVIA / PRIOR APPOINTMENT**

(*) Certified digital documents: A certified digital document is an electronic copy of a student's degree certificate, academic transcript or other graduation document, the content and authenticity of which can be securely and reliably verified.

	SURNAME AND NAME	ADMISSION status (*)	Tutor	email tutor
1	GARUZ I VICH, NÚRIA		Pol Lloveras	pol.lloveras@upc.edu
2	GUTIERREZ PEREZ, CLARK	2	Pol Lloveras	pol.lloveras@upc.edu
3	PÉREZ CONTRERAS, ELOI		Pol Lloveras	pol.lloveras@upc.edu
4	QIU, SHUANG	2	Pol Lloveras	pol.lloveras@upc.edu
5	SCHRÖDER, LUC		Pol Lloveras	pol.lloveras@upc.edu
6	SHAH, SAKHAWAT	2	Pol Lloveras	pol.lloveras@upc.edu
7	XIFRÉ SOLÉ, QUIM	1	Pol Lloveras	pol.lloveras@upc.edu

(*) ADMISSION status:

1. Admission still pending (it's necessary to accept in the pre-enrolment site to proceed with the pre-enrolment otherwise you won't be able to enroll)
2. Reservation Place for February (Admitted on September 2025 or February 2025)

Academic management Calendar

Only those of you who have correctly uploaded all the CERTIFIED DIGITAL ACADEMIC DOCUMENTS in the "E-SECRETARIA" (https://prisma-nou.upc.edu/apl/home_estudiants.php) under "DOCUMENT INPUT" section will be authorized to enrol.

- You must upload your **digitally signed transcript of records and diploma** or an official document that prove so to the application site (<https://prisma-nou.upc.edu/apl/>) so we can see that you have ended your degree. The diploma/documentation must be legalized and translated to English, Spanish or Catalan. Otherwise, you will not be able to enrol until

you solve this situation. Exceptionally, and only if your university, doesn't provide you these documents digitally signed you must submit ORIGINAL and COPY OR AUTHENTICATED COPY of the required documents as soon as you reach Barcelona and no later than **February 20. Otherwise, your enrolment will be cancelled and you will lose all the rights to this master as well as all the fees paid.** Please check how to reach us to hand us these documents in this link: **PRIOR APPOINTMENT**

The documents you will have to upload or submit in person to Secretaria will depend on where you have earned the degree that qualifies them to enrol in the master's degree. You must submit ORIGINAL AND COPY OR AUTHENTICATED COPY of the following documents (See the A/B/C options below):

A-Bachelor Degree completed at the UPC:

The students previously graduated at UPC, although they don't need to submit the document of the degree, they must have paid the 218,15 € fees for the issuing of the Bachelor's diploma. Otherwise, they won't be able to enrol. Important: only those students who had already the 218,15 € taxes of the Bachelor degree E-SECRETARIA". (<https://www.upc.edu/sga/ca/titols-i-set/titols/introduccio>) will be allowed to enrol.

B-Bachelor Degree completed at other PUBLIC UNIVERSITY IN SPAIN:

- Photocopy of NIE or passport for non-Spanish students. Non-Spanish students will have to present a copy of their NIE as soon as they have it.
- CERTIFIED DIGITAL (*) Diploma entitling the applicant to enrol in the master's degree course or proof of payment of the issuing fee for it.
- CERTIFIED DIGITAL (*) Transcript of records: official academic certificate listing the subjects taken, the marks earned and the number of credits/hours of each one.

C-BACHELOR DEGREE COMPLETED AT FOREIGN UNIVERSITIES AND HIGHER EDUCATION INSTITUTIONS:

- Photocopy of the applicant's PASSPORT, Spanish ID card (DNI), foreigner ID card (NIE), EU or EEA ID card. Non-Spanish students will have to present a copy of their NIE as soon as they have it.
- CERTIFIED DIGITAL (*) Diploma and homologation of the qualification entitling the applicant to enroll in the master's degree course. If the qualification is not homologated, the applicant must include a document made by the university that must show that the course in question had a duration of, at least, three years and that the resulting qualification entitles the holder to pursue postgraduate studies (master's degree courses) in the issuing country. If that is not possible, it must indicate the level of higher education that the qualification entitles its holder to access.
- CERTIFIED DIGITAL (*) Transcript of records: official academic certificate listing the subjects taken, the marks earned and the number of credits/hours of each one. This certificate must also explain the marking system used.
- Important: All the documents issued in non-European countries have to be properly translated (providing they are not already in Spanish or English) and legalized (see legalization.) by diplomatic means or with the corresponding apostille. For further information, visit this website (in Spanish): <http://www.upc.edu/sga/es/expedientes/LegDoc/LegalTraduccDocExtranjOnly> for students that will pay by direct debit or in instalments:

(*) *Certified digital document is a certified digital document is an electronic copy of a student's degree certificate, academic transcript or other graduation document, the content and authenticity of which can be securely and reliably verified.* Exceptionally, and only if your university, doesn't provide you these documents digitally signed you must submit ORIGINAL and COPY OR AUTHENTICATED COPY of the required documents as soon as you reach Barcelona and no later than **February 20. Otherwise, your enrolment will be cancelled and you will lose all the rights to this master as well as all the fees paid.** Please check how to reach us to hand us these documents in this link: **PRIOR APPOINTMENT**

Important DEADLINES and procedures related to your enrolment

[**Calendari de Gestió Acadèmica / Academic management Calendar**](#) please consult the deadlines and how to proceed to make sure you have correctly followed all the procedures that allows you to enrol.

Fees, grants and payment options

In order to debit and/or split the payment of the enrolment, a bank account must be added. The procedure is the following: If you are going to pay by direct debit or in instalments, you need to have a bank account of one of the SEPA countries. You will have to access e-Secretaria and follow the given instructions in this link : Add or modify a Bank Account.

You won't need this document if you are going to pay in one only payment (by Visa or Mastercard through e-Secretaria or cash at one of the bank entities that will appear at the enrollment form).

WELCOME SESSIONS FOR NEW STUDENTS OF THE UPC - ORIENTATION WEEK (ON-LINE SESSIONS)

You will receive an e-mail from International Students Office (OMI) to inform you about the dates further details about the Orientation Week can be found in this website, following next link: https://www.upc.edu/sri/en/mobility_office/students-mobility-office/orientation-week

For any question or doubt, please do not hesitate to contact International Students Office (OMI):

E-mail: oficina.mobilitat.internacional@upc.edu (please write "Orientation week" or "OW" in the e-mail subject). Phone: +34-93 401 69 37