

**ENROLMENT INFORMATION - MASTER'S DEGREE IN ELECTRONIC ENGINEERING (MEE)**<https://telecos.upc.edu/ca/els-serveis/secretaria-oberta/matricula/master-enrolment-new-students>

The master's commission evaluated all requests by considering the compatibility of the candidate's previous degree with the master, as well as the academic certificate. This list shows the students who have been admitted to the program. **This list is not binding and the student has to complete the registration procedure and meet all the academic requirements and submit original and copy or authenticated copy of all the required enrolment documents detailed below.**

| ON-LINE Enrolment Information Session   | ON-LINE Enrolment   | Academic Masters Presentation   | Lectures begin     |
|---|---|---|--------------------|
| July 28 at 12:00  | September 3   | September 16 (11:00)<br>Inscription to this session is compulsory ( <a href="#">Access to the registration form</a> ) | September 14, 2020 |
| <b>MEET:</b> <a href="https://meet.google.com/qog-yyeg-pkq">meet.google.com/qog-yyeg-pkq</a><br>We remind you that you need to access through your UPC student account:<br><a href="mailto:name.surname@estudiantat.upc.edu">name.surname@estudiantat.upc.edu</a> | <b>Enrolment hour assigned:</b> Check at the <a href="#">e-Secretaria</a> your time (*) | <b>at the room:</b> Sala Teleensenyament <a href="#">B3 Building</a>  |                    |

(\*) **Enrolment order assigned (the admission qualifications ranking determines the order of enrollment):** Check at the [prisma-nou.upc.edu/estudiants](https://prisma-nou.upc.edu/estudiants) (*Enrolment / Conditions of Enrolment*, at the left menu) that you have been assigned an enrolment time. **This order will not be assigned until 1 or 2 working days before enrollment date.**

- ✓ **ON-LINE enrolment important information:** The mandatory requirements that will authorize you to enroll are:
  - Only those of you that have correctly uploaded all the required information in the pre-enrollment site and correctly legalized
  - Only those students that have accepted the placed, have acceded correctly to the [e-Secretaria](#) and paid the 300 €
  - If your Bachelor degree was earned at UPC you will be authorized *only if you have already paid the 218,15 € taxes for the Bachelor degree* [Sol·licitar l'expedició del títol](#)
  - If your Bachelor degree was earned at any other University: You must submit ORIGINAL AND COPY OR AUTHENTICATED COPY of the required documents (see below) as soon as you reach Barcelona and no later than November 30. **Otherwise your enrolment will be cancelled and you will lose all the rights to this master as well as all the fees paid.** Please check how to reach us to hand us this documents in this link : **PRIOR APPOINTMENT**

**Subjects to enroll:** please read carefully the link below, especially if you want to take a double degree or a mobility stay in the second year, since MTP and the 3 intensification subjects must be passed during first and second semesters: <http://telecos.upc.edu/ca/estudis/masters/masters-degree-in-electronic-engineering-mee> We remind you that you must agree with your supervisor the subjects to enroll. One week before enrollment period, you will have to send by e-mail to [masters.etsetb@upc.edu](mailto:masters.etsetb@upc.edu) the pre-enrollment form that you can find at [http://telecos.upc.edu/ca/shared/secretaria-oberta/prematricula\\_MEE.doc](http://telecos.upc.edu/ca/shared/secretaria-oberta/prematricula_MEE.doc), filled out and signed by your supervisor with the chosen subjects. The academic information is available at the following links: • [Classes timetable](#) • [Calendaris Lectius](#) (Academic calendar) • [Examination period](#)

| NAME                            | Admission Status | Subjects to enroll in next semester BRIDGE | TUTOR                        | tutor's email address  |
|---------------------------------|------------------|--|------------------------------|--|
| ABDELRAUF HUSSEIN ABDO, HUSSEIN |                  | CORE                                       | ISIDRO MARTÍN GARCÍA         | <a href="mailto:isidro.martin@upc.edu">isidro.martin@upc.edu</a>         |
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| DELGADO BONAVIDA, VÍCTOR        |                  | IMT, ECS, PROEL, FSP                       | FRANCESC MOLL ECHETO         | <a href="mailto:francesc.moll@upc.edu">francesc.moll@upc.edu</a>         |
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| GARCÍA DE LA MAZA, MARTA ISABEL | 1                | IMT, ECS, PROEL, FSP                       | JORDI MADRENAS BOADAS        | <a href="mailto:jordi.madrenas@upc.edu">jordi.madrenas@upc.edu</a>       |
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| PRATS DOMENECH, GUILLEM         |                  | CORE                                       | FRANCESC MOLL ECHETO         | <a href="mailto:francesc.moll@upc.edu">francesc.moll@upc.edu</a>         |

| NAME                               | ADMISSION STATUS | Subjects to enroll in next semester BRIDGE | TUTOR                        | tutor's email address  |
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| RIERA ROVIRA, ORIOL                |                  | IMT, ECS, PROEL, FSP                       | JORDI COSP VILELLA           | <a href="mailto:jordi.cosp@upc.edu">jordi.cosp@upc.edu</a>                   |
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1. Admission still pending (it's necessary to accept in the pre-enrollment site to proceed with the pre-enrolment otherwise you won't be able to enroll)

#### ENROLMENT REQUIRED DOCUMENTS

(<http://etsetb.upc.edu/ca/els-serveis/secretaria-oberta/matricula/master-enrolment-new-students>)

Only those of you that have correctly uploaded all the required information in the pre-enrollment site and correctly legalized will be authorized to enroll. You must submit ORIGINAL AND COPY OR AUTHENTICATED COPY of the required documents as soon as you reach Barcelona (AND NO LATER THAN NOVEMBER 30 OTHERWISE YOUR ENROLMENT WILL BE CANCELLED AND YOU WILL LOSE ALL THE RIGHTS TO THIS MASTER AS WELL AS ALL THE FEES PAID) Please check how to reach us to hand us this documents in this link: **PRIOR APPOINTMENT**

The documents you will have to upload and submit in person to Secretaria will depend on where you have earned the degree that qualifies them to enroll in the master's degree.

You must submit **ORIGINAL AND COPY OR AUTHENTICATED COPY** of the following documents (See the A/B/C options below):

A-Bachelor Degree completed at the UPC:

The students previously graduated at UPC, although they don't need to submit the document of the degree, they must have paid the 218,15 € fees for the issuing of the Bachelor's diploma. Otherwise, they won't be able to enroll. Important: *only those students who had already the 218,15 € taxes of the Bachelor degree Title "in person at the SECRETARIA" will be allowed to enroll.*

- Photocopy of NIE or passport for non-Spanish students. Non-Spanish students will have to present a copy of their NIE as soon as they have it.

- B2.2 English level diploma (Consult the language certificates table by language to prove you meet the B2 requirement in the Catalan version of the website: <http://www.upc.edu/slt/ca/certifica/taulaB2#taula>)

### B-Bachelor Degree completed at other PUBLIC UNIVERSITY IN SPAIN:

- Photocopy of NIE or passport for non-Spanish students. Non-Spanish students will have to present a copy of their NIE as soon as they have it.
- B.2.2 English level diploma (Consult the language certificates table by language to prove you meet the B2 requirement in the Catalan version of the website: <http://www.upc.edu/slt/ca/certifica/taulaB2#taula>)
- Diploma entitling the applicant to enroll in the master's degree course or proof of payment of the issuing fee for it.
- Transcript of records: official academic certificate listing the subjects taken, the marks earned and the number of credits/hours of each one.

### C-BACHELOR DEGREE COMPLETED AT FOREIGN UNIVERSITIES AND HIGHER EDUCATION INSTITUTIONS:

- Photocopy of the applicant's PASSPORT, Spanish ID card (DNI), foreigner ID card (NIE), EU or EEA ID card. Non-Spanish students will have to present a copy of their NIE as soon as they have it.
- B.2.2 English level diploma (Consult the language certificates table by language to prove you meet the B2 requirement in the Catalan version of the website: <http://www.upc.edu/slt/ca/certifica/taulaB2#taula>)
- Diploma and homologation of the qualification entitling the applicant to enroll in the master's degree course. **If the qualification is not homologated, the applicant must include a document made by the university that must show that the course in question had a duration of, at least, three years and that the resulting qualification entitles the holder to pursue postgraduate studies (master's degree courses)** in the issuing country. If that is not possible, it must indicate the level of higher education that the qualification entitles its holder to access.
- Transcript of records: official academic certificate listing the subjects taken, the marks earned and the number of credits/hours of each one. **This certificate must also explain the marking system used.**
- **Important:** All the documents issued in non-European countries have to be properly translated (providing they are not already in Spanish or English) and legalized (see **legalization**.) by diplomatic means or with the corresponding apostille. For further information, visit this website (in Spanish):

<http://www.upc.edu/sga/es/expedientes/LegDoc/LegalTraduccDocExtranj> Only for students that will pay by direct debit or in installments:

#### Fees, grants and payment options

In order to debit and/or split the payment of the enrolment, a bank account must be added. The procedure is the following: If you are going to pay by direct debit or in instalments, you need to have a bank account of one of the SEPA countries. You will have to access e-Secretaria and follow the given instructions in this link : [Add or modify a Bank Account](#).

You won't need this document if you are going to pay in one only payment (by Visa or Mastercard through e-Secretaria or cash at one of the bank entities that will appear at the enrollment form).

### **WELCOME SESSIONS FOR NEW STUDENTS OF THE UPC - ORIENTATION WEEK (ON-LINE SESSIONS)**

You will receive an e-mail from International Students Office (OMI) to inform you about the dates, probably by the end of July and the first week of September) the Further details about the Orientation Week can be found in this website, following next link: <https://www.upc.edu/sri/en/students/students-mobility-office/orientation-week>

For any question or doubt, please do not hesitate to contact International Students Office (OMI):

E-mail: [oficina.mobilitat.internacional@upc.edu](mailto:oficina.mobilitat.internacional@upc.edu) (please write "Orientation week" or "OW" in the e-mail subject).

Phone: +34-93 401 69 37